

## Letwell Parish Council

### Internal Audit for the Financial Year 2015/16

To: Chairman and Members of the Council

In undertaking the audit, I have worked to the requirements outlined in Section 4 of the Annual Return.

I have also had regard to the suggested approach in the Governance and Accountability Practitioner's Guide.

The Council's internal checking and control systems in place are effective.

The Council should note that the amount of the Precept to be levied needs to be stated in the Minutes

Internal Auditor

*D. Ingman*

Dated:

*1<sup>st</sup> June* 2016

Letwell Parish Council

2015/16

Bank Reconciliation at 31.03.16

Bank Accounts

Nat West Current Account	513.76
Nat West Reserve Account	<u>291.46</u>
	805.22

Less Unpresented cheque :-

No. 000 370	<u>4.68</u>	<u>4.68</u>
		<u>800.54</u>

Cash Book

Balance B/rod 1/4/15	527.92
Add Receipts	<u>2462.95</u>
	2990.87
Less Payments	<u>2190.33</u>
	<u>800.54</u>

NOTE: THE COMMENCEMENT DATE FOR THE PERIOD IN WHICH THE PUBLIC CAN EXERCISE THEIR RIGHTS WAS JUNE 23 2016, AND ENDS ON AUGUST 3rd 2016.

Letwell Parish Council  
2015/16

Explanation of significance variances:-

Box 2 Precept an increase of £244.

The Council reviewed its financial position and decided to increase the precept in view of its diminishing reserves and the continuing cost of maintaining the fabric of the village.

Box 3 other receipts an increase of £517.

VAT Refund	300
Grants an increase of	313
Recycling reduction	- 80
Other differences less than 10%	- 16
	<u>517</u>

Box 9 Assets an increase of £458

Purchase of a Laptop	328
Notice Board	<u>130</u>
	<u>458</u>